

# DIVISION OF GRADUATE MEDICAL SCIENCES BOSTON UNIVERSITY SCHOOL OF MEDICINE

## 2010 GRADUATION CALENDAR

A candidate must be registered for the semester in which the degree requirements are completed and during the preceding semester. Candidates also must adhere to the guidelines as stipulated in the *Guide for Writers of Thesis and Dissertations*, published by the Mugar Memorial Library. Copies of the *Guide* may be obtained from the Division of Graduate Medical Sciences.

### *Ph.D. DEGREE CANDIDATES*

	<u><i>January 2010 Award</i></u>	<u><i>May 2010 Award</i></u>	<u><i>September 2010 Award</i></u>
Dissertation Prospectus due in the Division Office (Form available in L-315)	April 2, 2009	October 1, 2009	February 4, 2010
*Diploma Application Due in the Division Office (Form available in L-315)	November 2, 2009	January 25, 2010	June 22, 2010
<b>Dissertation abstract (max. 350 words) Approved by Department, due in the Division Office for review and approval By the Associate Dean in L-317. (Form Available in L-315)</b>	<b>At least three weeks prior to Final Oral Exam</b>	<b>At least three weeks prior to Final Oral Exam</b>	<b>At least three weeks prior to Final Oral Exam</b>
<b>Schedule of Final Oral Examination (to be arranged by Department) due in the Division Office <u>with fourteen</u> copies of the approved abstract (form available in L-315)</b>	<b>Two weeks prior to the Final Oral Exam</b>	<b>Two weeks prior to the Final Oral Exam</b>	<b>Two weeks prior to the Final Oral Exam</b>
Last date to hold Final Oral Exam. (Note: See below deadline for submission of Dissertation).	December 10, 2009	April 8, 2010	August 5, 2010
Dissertation Format Reviewed	Two weeks prior to final deadline	Two weeks prior to final deadline	Two weeks prior to final deadline
<b>**Approved and signed dissertation (2 copies due in the Division Office <u>on or before this date.</u>)</b>	<b>December 10, 2009</b>	<b>April 8, 2010</b>	<b>August 5, 2010</b>
Last date to update diploma mailing address on student link (if not receiving diploma at Commencement)	February 25, 2010	June 24, 2010	TBA
Last date to confirm May Commencement and Ceremony attendance with Susan Wilcox in Room L-317	March 29, 2010	March 29, 2010	March 29, 2010

**\*\*Prior to the dissertation defense, the candidate must schedule an appointment with Ms. Millie Agosto, GMS Registrar, for review of the dissertation format. All Ph.D. degree requirements are complete only when both copies of the dissertation have been certified as meeting the standards of the Division of Graduate Medical Sciences.**

### *M.D./Ph.D. DEGREE CANDIDATES WHO ANTICIPATE ENTERING BUSM III IN SUMMER 2010*

Since M.D./Ph.D. degree candidates are awarded both the M.D. and Ph.D. degrees simultaneously (at the time of completion of both degrees), the dates for submission of dissertations vary from the above schedule of deadlines for Ph.D. candidates. Consequently, M.D./Ph.D. students who expect to complete the Ph.D. portion of their studies in the 2009-2010 academic year and anticipate entering BUSM III in the Summer of 2010, the following rules apply:

**Oral Defenses** should be scheduled prior to returning to the third year. **Dissertation Outline Approval Pages** are due in the Division Office prior to the scheduling of the Oral Defense.

M.D./Ph.D. students should then submit the **Ph.D. Dissertation Abstract** to the Division Office for review and approval. Once your abstract has been approved and you have scheduled your oral defense, you will need to submit a **Schedule of the Final Oral Examination for the Degree of Doctor of Philosophy**, along with 14 copies of your approved abstracts. **Oral Defenses should be scheduled 2 weeks prior.**

**Approved and signed dissertations** (2 copies) are due in the Division Office no more than 60 days after passing the Final Oral Examination. M.D./Ph.D. scholarships are not awarded until approved and signed dissertations have been accepted by the Division Office.

## ***M.A. DEGREE CANDIDATES***

	<b><u>January 2010 Award</u></b>	<b><u>May 2010 Award</u></b>	<b><u>September 2010 Award</u></b>
Thesis Title Approval Form to be submitted to the Division Office (Form available in L-315)	April 30, 2009	November 2, 2009	March 29, 2010
*Diploma Application due in the Division Office	November 2, 2009	January 25, 2010	June 22, 2010
First draft of thesis (to be submitted to readers)	October 1, 2009	March 2, 2010	July 6, 2010
Thesis Format Reviewed	Two weeks prior to final deadline	Two weeks prior to final deadline	Two weeks prior to final deadline
***Approved and signed thesis ( 2 copies due in the Division Office)	<b>December 10, 2009</b>	<b>April 8, 2010</b>	<b>August 5, 2010 (August 2, 2010 for students who have been accepted to BUSM)</b>
Last date to update diploma mailing address on student link (if not receiving diploma at Commencement)	February 25, 2010	June 24, 2010	TBA
Last date to confirm May Commencement/Hooding Ceremony attendance with Susan Wilcox in Room L-317	March 29, 2010	March 29, 2010	March 29, 2010

**\*The diploma application is valid only for the graduation date specified; a new application must be filled if the student does not graduate as planned.**

**\*\*\*Prior to the signing of the thesis, the candidate must schedule an appointment with Ms. Millie Agosto, GMS Registrar, for review of the thesis format. All M.A. degree requirements are complete only when both copies of the thesis have been certified as meeting the standards of the Division of Graduate Medical Sciences.**

**Note: All M.A. candidates who have been accepted to the School of Medicine for Fall 2010 matriculation, must complete all degree requirements and submit their approved and signed thesis no later than August 2, 2010.**