

DIVISION OF GRADUATE MEDICAL SCIENCES BOSTON UNIVERSITY SCHOOL OF MEDICINE

2009 GRADUATION CALENDAR

A candidate must be registered for the semester in which the degree requirements are completed and during the preceding semester. Candidates also must adhere to the guidelines as stipulated in the *Guide for Writers of Thesis and Dissertations*, published by the Mugar Memorial Library. Copies of the *Guide* may be obtained from the Division of Graduate Medical Sciences.

Ph.D. DEGREE CANDIDATES

	<u>January 2009 Award</u>	<u>May 2009 Award</u>	<u>September 2009 Award</u>
Dissertation Prospectus due in the Division Office (Form available in L-315)	April 3, 2008	October 3, 2008	February 5, 2009
*Diploma Application Due in the Division Office (Form available in L-315)	November 3, 2008	January 26, 2009	June 23, 2009
Dissertation abstract (max. 350 words) Approved by Department, due in the Division Office for review and approval By the Associate Dean in L-317. (Form Available in L-315)	At least three weeks prior to Final Oral Exam	At least three weeks prior to Final Oral Exam	At least three weeks prior to Final Oral Exam
Schedule of Final Oral Examination (to be arranged by Department) due in the Division Office <u>with fourteen</u> copies of the approved abstract (form available in L-315)	Two weeks prior to the Final Oral Exam	Two weeks prior to the Final Oral Exam	Two weeks prior to the Final Oral Exam
Last date to hold Final Oral Exam. (Note: See below deadline for submission of Dissertation).	December 12, 2008	April 10, 2009	August 7, 2009
Dissertation Format Reviewed	Two weeks prior to final deadline December 12, 2008	Two weeks prior to final deadline April 10, 2009	Two weeks prior to final deadline August 7, 2009
**Approved and signed dissertation (2 copies due in the Division Office <u>on or before this date.</u>)			
Last date to update diploma mailing address on student link (if not receiving diploma at Commencement)	February 27, 2009	June 25, 2009	TBA
Last date to confirm May Commencement and Ceremony attendance with Susan Wilcox in Room L-317	March 30, 2009	March 30, 2009	March 30, 2010

****Prior to the dissertation defense, the candidate must schedule an appointment with Ms. Millie Agosto, GMS Registrar, for review of the dissertation format. All Ph.D. degree requirements are complete only when both copies of the dissertation have been certified as meeting the standards of the Division of Graduate Medical Sciences.**

M.D./Ph.D. DEGREE CANDIDATES WHO ANTICIPATE ENTERING BUSM III IN FALL 2009

Since M.D./Ph.D. degree candidates are awarded both the M.D. and Ph.D. degrees simultaneously (at the time of completion of both degrees), the dates for submission of dissertations vary from the above schedule of deadlines for Ph.D. candidates. Consequently, M.D./Ph.D. students who expect to complete the Ph.D. portion of their studies in the 2008-2009 academic year and anticipate entering BUSM III in the Fall of 2009, the following rules apply:

Oral Defenses should be scheduled prior to returning to the third year. **Dissertation Outline Approval Pages** are due in the Division Office prior to the scheduling of the Oral Defense.

M.D./Ph.D. students should then submit the **Ph.D. Dissertation Abstract** to the Division Office for review and approval. Once your abstract has been approved and you have scheduled your oral defense, you will need to submit a **Schedule of the Final Oral Examination for the Degree of Doctor of Philosophy**, along with 14 copies of your approved abstracts. **Oral Defenses should be scheduled 2 weeks prior.**

Approved and signed dissertations (2 copies) are due in the Division Office no more than 60 days after passing the Final Oral Examination. M.D./Ph.D. scholarships are not awarded until approved and signed dissertations have been accepted by the Division Office.

M.A. DEGREE CANDIDATES

	<u>January 2009 Award</u>	<u>May 2009 Award</u>	<u>September 2009 Award</u>
Thesis Title Approval Form to be submitted to the Division Office (Form available in L-315)	May 3, 2008	November 3, 2008	March 30, 2009
*Diploma Application due in the Division Office	November 3, 2008	January 26, 2009	June 23, 2009
First draft of thesis (to be submitted to readers)	October 3, 2008	March 3, 2009	July 7, 2009
Thesis Format Reviewed	Two weeks prior to final deadline	Two weeks prior to final deadline	Two weeks prior to final deadline
***Approved and signed thesis (2 copies due in the Division Office)	December 12, 2008	April 10, 2009	August 7, 2009 (August 1, 2009 for students who have been accepted to BUSM)
Last date to update diploma mailing address on student link (if not receiving diploma at Commencement)	February 27, 2009	June 25, 2009	TBA
Last date to confirm May Commencement/Hooding Ceremony attendance with Susan Wilcox in Room L-317	March 30, 2009	March 30, 2009	March 30, 2010

***The diploma application is valid only for the graduation date specified; a new application must be filled if the student does not graduate as planned.**

*****Prior to the signing of the thesis, the candidate must schedule an appointment with Ms. Millie Agosto, GMS Registrar, for review of the thesis format. All M.A. degree requirements are complete only when both copies of the thesis have been certified as meeting the standards of the Division of Graduate Medical Sciences.**

Note: All M.A. candidates who have been accepted to the School of Medicine for Fall 2009 matriculation, must complete all degree requirements and submit their approved and signed thesis no later than August 1, 2009.